

Town of Estancia
Special Meeting of the Board of Trustees

Monday, February 27, 2023 6:15pm

Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15pm and Roll Call was taken:

Trustee Lovato – Present

Trustee Sedillo - Present

Trustee Chavez – Present

Trustee Hall – Present

Mayor Dial – Present

1.0 Approval/Disapproval of Agenda – Action Item

Mayor Dial requested the item 3 be heard after item 4. The Board agreed to this change. **ACTION TAKEN:** Trustee Lovato made a motion to approve the agenda as amended above. Trustee Chavez seconded the motion. All in favor. MOTION CARRIED

Public Comment – Resident Tina Estrada (Dial) addressed the Board of Trustees about a recent Animal Control incident. She said that on February 17th, her Mother-in-Law was attacked by a dog who was roaming at large. She said that her Mother-in-Law has a broken elbow. She said it has been 10 days and nothing has been done. She said that someone should have been cited; there should have been a report done and probably a ticket issued. Mayor Dial agreed that our Animal Control is an issue right now. He said that we have tried to approach the County to get support, but our efforts have not worked. We are trying to improve our Animal Control, but we are not there yet. He said we are working on it and will definitely follow-up with Ms. Estrada about this incident. She thanked the Board and Mayor.

2.0 Discussion and approval of annual contract with Envision IT for IT services- Action Item

Mr. Kevin Gray from Envision IT attended the meeting to answer and questions or concerns the Board might have about their proposed annual contract. In summary, Mr. Gray said that the contract would cover hardware, software, and cyber security protections. He said that the contract would cover all of the town's need except anything new. Mr. Gray talked about the advantages of the additional cyber security and their ability to constantly monitor the town's servers, etc. Trustee Lovato said that the Board appreciated Mr. Gray coming to the meeting and answering the Board's questions. The annual cost of the contract is significant and the Board wanted to review the details with Mr. Gray. **ACTION TAKEN:** Trustee Lovato made a motion to approve the proposed annual contract between the Town of Estancia and Envision IT for IT services. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

4.0 Executive Session- As per Motion and Roll Call Vote- Pursuant to NMSA 1978 10-15-1 Sections (H)(2) personnel.

ACTION TAKEN: Trustee Hall made a motion to go into Executive Session, Pursuant to NMSA 1978 10-15-1 Sections (H)(2) to discuss personnel. Trustee Lovato seconded the motion. **ROLL CALL VOTE:** Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – For, Trustee Hall- Yes. **MOTION CARRIED**

Executive Session began at 6:59 pm.

Return to Regular Session. **ACTION TAKEN:** Trustee Sedillo made a motion to return to Regular Session, stating that the only item discussed in Executive Session was the item listed on the agenda, and no action was taken. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

Regular Session reconvened at 7:30 pm

3.0 Discuss proposal for Fire/EMT staff positions- Discussion/Possible Action

Mayor Dial said that he is proposing a new position, the EMS Chief. The EMS Chief and the Fire Chief would both work under the direct supervision of the Mayor. Each would receive a stipend of \$935 dollars per month. Mayor Dial would like to appoint Mr. Jonathan Barela to the position of EMS Chief after our EMT positions have been filled. **ACTION TAKEN:** Trustee Sedillo made a motion to approve the EMS Chief job description as written and approve a monthly stipend of \$935.00 for this new position. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

5.0 Possible Action concerning the Fire Department and EMS- Action Item

Mayor Dial confirmed with the Board that the EMT candidates will be interviewed on Thursday, March 2. The town currently has 3 applicants. Mr. Barela will introduce the candidates and observe the interviews. Once the Hiring Board gives their recommendations to Mr. Barela, his will give his recommendations to the Mayor. **NO ACTION, INFORMATION ONLY**

Adjournment

Trustee Chavez made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

The meeting adjourned at 8:05 pm.

Approved: 

Date: 3/20/2023

Attest: 

Date: 3/20/2023